



NAVIGATING ISSUES AT THE DECEMBER 2022 PSEA HOUSE OF DELEGATES

The PSEA House of Delegates (“House”) is the supreme policy-making body of PSEA. The House meets twice each year, in December and May, and directs PSEA by adopting New Business Items, Resolutions, and the Government Policy Agenda for the Association. At its May meeting, the House also elects PSEA’s statewide officers, Pension Plan Directors, and NEA State Directors from Pennsylvania.

PSEA is holding a hybrid House on December 2-3, 2022, and delegates have the option of attending in person or remotely through a virtual meeting platform. To ensure that the House can conduct the business of the organization, the Board has adopted a set of Interim Rules to govern the procedures leading up to the House and has recommended Standing Rules of Procedure for approval by the delegates.

The following is an overview of the procedures for the upcoming House. For additional information, please see <https://www.psea.org/hod>.

New Business Items

New Business Items (“NBIs”) are motions by delegates related to PSEA’s organizational structure and operations or its advocacy and policy efforts. An NBI, once adopted by a majority vote of the House, remains in effect until (1) a specified expiration date, (2) it is fully implemented, or (3) it is rescinded by a subsequent House.

An NBI cannot conflict with PSEA’s Constitution and Bylaws (though the Bylaws may be formally amended through the NBI process, requiring a three-fifths vote). An NBI should be within PSEA’s control and should not merely ask delegates to adopt a statement about PSEA’s beliefs or organizational positions.

New Business Office

Delegates may submit NBIs through the New Business Office. The New Business Office will be open on-site at the House for in-person submission of NBIs on Friday, December 2, 2022, from 10:00 a.m. to 4:30 p.m.

In addition, two virtual New Business Office sessions will be conducted through Zoom on November 28, 2022, from 5:00 to 8:00 p.m., and December 2, 2022, from 10:00 a.m. to 4:30 p.m. While not required, delegates are encouraged to sign up in advance for a time slot for the virtual New Business Office. Delegates who do not sign up for a time slot may still join either of the two virtual Office sessions but may need to wait while Committee members are working with other delegates.

The Office will be staffed by members of the PSEA Constitution, Bylaws and Rules Committee who are there to assist delegates to prepare their NBIs for submission. Both the moving and seconding delegates must appear in the New Business Office and must use the NBI Form provided by PSEA. For more information about the Office, including the links needed to join the virtual New Business Office sessions and to sign up for time slots for the virtual Office, please review the New Business Office flyer available at <https://www.psea.org/hod>.

Movers and seconders of NBIs may submit revisions to their NBI no later than 4:30 p.m. on December 2, 2022. In the meantime, an interim NBI report will be posted for delegates after the first virtual New Business Office session. Final NBIs will be posted for the delegates in advance of the first business session of the House, which convenes at 8:00 p.m. on December 2, 2022.

Debate on NBIs

At the appropriate time on Saturday, December 3, 2022, both the mover and seconder of an NBI must request to be recognized by the chair to move their NBI. In-person delegates will request recognition by reporting to a designated Action Station in the meeting room, where PSEA staff will enter the delegate into the speaker queue and direct the delegate to a microphone. Remote delegates will place themselves into the speaker queue by typing a message into the virtual meeting platform.

Both the mover and seconder will have up to two minutes to speak in favor of their NBI. Should a mover or seconder of an NBI become unable to attend the House of Delegates, a request for substitution should be submitted to the PSEA President before the House reconvenes on Saturday morning.

Any delegate wishing to speak to an NBI should seek recognition by reporting to the designated Action Station on the House floor (for in-person delegates) or typing a request to speak into the virtual meeting platform (for remote delegates).

Amendments to NBIs

Amendments to NBIs will be considered in the order in which motions to amend are submitted. To streamline the proceedings, a delegate seeking to amend an NBI is encouraged to have any proposed amendment drafted in advance and submitted as early as possible.

For in-person delegates, amendment language should be submitted to designated PSEA staff, consistent with instructions provided at the House. Delegates who submit language in advance must still report to an Action Station to move their amendment and be placed in the speaker queue.

For remote delegates, their motion to amend, along with amendment language, should be submitted through the Lumi message feature. An amendment must clearly identify the NBI that the mover seeks to amend and must specifically identify the changes requested by placing asterisks (*) around text to be added and brackets ([]) around text to be deleted. For example:

*Motion to amend **NBI 1** as follows: "PSEA investigate avenues to assist *colleges and* universities in submitting Act 48 credits to the [state] *Department of Education*."*

At the appropriate time, the chair will recognize the moving delegate for the purpose of moving the amendment.

Resolutions

PSEA's Resolutions set forth the formal expressions of the organization's beliefs, intent, or positions. PSEA's Resolutions and the Addendum Report of the Resolutions Committee can be found in the House pre-mailing materials, available at www.psea.org/hod.

The PSEA Resolutions Committee conducts a hearing in advance of each House to hear testimony regarding proposed amendments to the Resolutions. A proposed Resolution should be submitted to the PSEA Resolutions Committee prior to or during the Resolutions Hearing.

For the December 2022 House, the Resolutions Committee hearing will be conducted on-site at the House of Delegates on December 2, 2022, at 4:00 p.m. Delegates may also participate remotely through Zoom.

Proposed new resolutions that have not been submitted to and adopted by the Resolutions Committee must be submitted in writing to the PSEA President and the Chair of the Resolutions Committee and will only be considered by the House upon a two-thirds vote of the delegates.

For additional information, including the Zoom link for the hearing, review the Resolutions Hearing flyer available at www.psea.org/hod.

Government Policy Agenda

PSEA's Government Policy Agenda is developed by the PSEA Legislative Committee and provides direction and focus to PSEA's lobbying efforts. It is typically adopted by the House in December through an NBI prior to each Pennsylvania Legislative Session, which covers a two-year period.

Delegate Resources

Resources for delegates, including rules and announcements, are available at www.psea.org/hod.

Delegates should contact their local president, PSEA Region officers, or any member of the Constitution, Bylaws and Rules Committee with questions about the procedures for the upcoming House.