PENNSYLVANIA STATE EDUCATION ASSOCIATION

Department of Pupil Services – School Nurse Section

**CERTIFIED SCHOOL NURSING LEADERSHIP AWARD**

**Purpose:** to publicly recognize the PSEA Certified School Nurse who, through direct practice, emphasizes excellence in leadership, acts as a role model and inspires peers to improve the quality of their nursing practice and leadership skills.

**Criteria:** Nominee must be a PA Certified School Nurse and a current member of PSEA. The nominee must have five years of experience as a Certified School Nurse and currently be working full time as a Certified School Nurse. More than 75 percent of the nominee’s work day must be spent in direct student care. The nominee may not be a member of the PSEA DPS/SNS Executive Board at the time of nomination, nor may the nominee self-nominate, nor be a previous winner in the past five years.

**Guidelines for selection:**

1. The nominator must be a PA certified School Nurse and member of PSEA who has firsthand knowledge of the nominee and their practice.
2. The Nomination Form must be completed with accompanying attachments by the deadline in order to be considered. (1. Nomination Form completed and signed, 2. The nomination statement/narrative, 3. Two additional letters of support, 4. Current curriculum vitae of nominee.)
3. All nominations must be submitted on a nomination form, which must include the original signature of both the nominator and nominee. At least five years must lapse before an award winner may be re-nominated.
4. The nominator will provide a statement/narrative dealing with the leadership shown by the nominee (examples, pictures, articles about nominee may be included but not instead of the narrative).
5. Two (2) additional letters of support for nominee are to be included. These letters may be from anyone with knowledge of the nominee’s leadership. These letters are to describe how the nominee demonstrates leadership. Each additional letter is to be signed.
6. Each nominee must agree to the nomination by signing the Nomination Form.
7. Deadline for nominations is April 20 of each year.
8. The judging committee will consider all completed nominations received by the deadline and shall present its recommendations to the PSEA DPS/SNS Executive Board.
9. The award shall be presented annually at the business meeting conducted at the DPS conference. If the recipient cannot be present, the award will be made in absentia.
10. All materials submitted are confidential, will only be used for the year submitted, and will be destroyed after five years.
11. The decision of the judging committee is final. The Leadership Award need not be given annually nor limited to one recipient.

PENNSYLVANIA STATE EDUCATION ASSOCIATION

Department of Pupil Services – School Nurse Section

**Certified School Nursing Leadership Award**

**Nomination Form**

Please type/print all information

Nominee’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Credentials \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_School Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ District \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

School Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree to be nominated for Certified School Nurse Leadership Award.

Signature of Nominee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_

Nominator’s Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Title/Position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School Phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Nominator \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date \_\_\_\_\_\_\_\_\_\_

The following items are enclosed:

\_\_\_\_\_ Nomination Form with nominator’s original signature

\_\_\_\_\_ Nominator’s statement with original signature

\_\_\_\_\_ Two additional letters of support with original signatures

\_\_\_\_\_ Current Curriculum Vitae of Nominee

\_\_\_\_\_ Original signature of Nominee

**Packets must be received by April 20 of the current school year**

Send to:

PSEA Attn: Veronica Biegen

PO Box 1724

Harrisburg, PA 17105-1724