



**BYLAWS
of Educators Rising Pennsylvania**

ARTICLE 1—OFFICERS

- Section 1: The student officers of this Association shall consist of a President, Vice-President, Recording Secretary, and Public Relations Secretary.
- Section 2: The term of office for the officers shall be one year or until their successors are duly qualified. Incumbents are eligible to seek reelection to the same office for one additional year.
- Section 3: Every officer shall keep a permanent file for his/her office including relevant records, the responsibilities of the position, and any advice as to how these should be carried out. These records shall be provided to the incoming officers upon election at the state conference.
- Section 4: The President:
- a. Shall be the Chief Executive Officer of the Association;
 - b. Shall represent student members of the association as public spokesperson on matters of policy, or assign responsibility for such representation;
 - c. Shall aid in preparing the agenda and help preside at all meetings of the Association;
 - d. Shall appoint the chairpersons of such committees as are deemed necessary, and shall have the authority to appoint members to those committees or delegate such authority to the chair;
 - e. Shall serve as Member Ex Officio on all committees;
 - f. Shall serve as a delegate to the House of Delegates and chair its meetings; and
 - g. Shall have a working knowledge of the parliamentary procedure.
- Section 5: The Vice-President:
- a. Shall preside in the temporary absence of the President;
 - b. Shall be an assistant to the President;
 - c. Shall serve as Member Ex Officio on all committees;
 - d. Shall perform other duties as delegated by the President and/or the Executive Committee, which may include serving as chair of one or more committees;
 - e. Shall assume the office of President upon incapacity, death, or resignation of the President; and
 - f. Shall have a working knowledge of parliamentary procedure.
- Section 6: The Recording Secretary:
- a. Shall help maintain records of all chartered Chapters;
 - b. Shall help keep a record of all meetings;
 - c. Shall help keep an up-to-date file on all communications, including the report and minutes of the Executive Committee;
 - d. Shall furnish meeting minutes to members of the Executive Committee in a timely fashion;



Bylaws of Educators Rising Pennsylvania

- e. Shall help prepare and maintain the names, phone numbers, email addresses, and physical addresses of:
 - 1. The Teacher Leader responsible for each active chapter in the state,
 - 2. The members of the Executive Committee,
 - 3. The chairpersons of all committees appointed by the President, and
 - 4. The officers of all chapters; and
- f. Shall have a working knowledge of parliamentary procedure.

Section 7: The Public Relations Secretary:

- a. Shall help serve as a contributor to EdRising Pennsylvania promotional and informational content;
- b. Shall help maintain up-to-date information about the Association's growth, events, and activities;
- c. Shall help maintain records of all official communications received and carry out correspondence as necessary or as assigned by the President;
- d. Shall have a working knowledge of parliamentary procedure.

Section 8: In the event of resignation, incapacity, or death, or the absence of a member of the Executive Committee for three consecutive meetings of the Committee, his/her office shall be considered vacant.

- a. Such vacancy shall be filled by appointment by the President, with the majority approval of the Executive Committee.
- b. If the office of President becomes vacant, the Vice-President shall become the President. This new President shall then appoint a Vice-President, with the majority approval of the Executive Committee.

ARTICLE II – EXECUTIVE COMMITTEE

Section 1: The state Executive Committee shall meet throughout the year, including in person at the annual state conference. Other than those held at the State Conference, these meetings may be conducted using a virtual platform. The Executive Committee may be called into session at any time by the State Coordinator, by the State Board of Education liaison, or at the written request of two-thirds of the members of the Executive Committee.

Section 2: The duties of the Executive Committee shall be:

- a. To attend to the business of the Association in the interval between annual meetings of the House of Delegates;
- b. To carry out the policies and programs of the House of Delegates;
- c. To receive, modify, approve, or disapprove all reports from standing and special committees of the Association; and to help plan for future conventions.

ARTICLE III—STATE CONFERENCES

Section 1: A state conference shall be held annually with attention paid to travel distances and costs to ensure maximum participation from all affiliated chapters and expand access to all students.

Section 2: The House of Delegates shall transact business for the Association at its regular annual meeting.

Section 3: The House of Delegates shall elect the state officers.



ARTICLE IV—NOMINATIONS AND ELECTIONS

- Section 1: All officers elected as a part of the annual state conference take office at the conclusion of the election process and serve until the conclusion of the next election process.
- Section 2: Elections will be conducted following the guidelines and procedures set forth the executive committee.
- Section 3: To be eligible to hold a student office, the candidate must meet all requirements to hold a national Educators Rising leadership office, be an active member in grades 9 – 12 of an Educators Rising Pennsylvania affiliated chapter, and maintain membership in a sponsoring chapter throughout the term of office.
- Section 4: In order to run for any office, a candidate must submit an application, including a letter of support from a Teacher Leader to the Executive Committee. The candidate must be present at the state conference to be elected.

ARTICLE V—QUORUM

- Section 1: A quorum for the Executive Committee shall consist of at least half of the members.

ARTICLE VI—PARLIAMENTARY AUTHORITY

- Section 1: Robert's Rules of Order, newly Revised shall be the authority on all questions of procedure not specified in this Constitution, By-Laws, and Standing Rules.

ARTICLE VII—SUSPENSION PROVISION

- Section 1: Any provision of these By-Laws may be suspended by a two-thirds vote of the delegates present and voting at any meeting of the House of Delegates.

ARTICLE VIII—FEES

- Section 1: Chapter membership fees are to be determined by the Chapter. Fees may be set at a separate rate from Chapter membership fees.

ARTICLE IX—AMENDMENTS

- Section 1: Amendments to these By-Laws may be introduced by any member of the Executive Committee, or by one or more properly affiliated local chapters, by providing the proposed changes in writing to the Executive Committee.
- Section 2: The president must submit in writing to the local chapters of the state any proposed Amendments to these By-Laws at least twenty (20) days prior to any action by the Executive Committee and provide an appropriate mechanism for collecting feedback on the proposed changes from the membership and distributing it to the Executive Committee.
- Section 3: Amendments to these by-laws shall require approval of two-thirds (2/3) of those members of the Executive Committee present and voting and shall become effective at the close of the meeting where they were adopted.